

"FORM No. 2F  
[See rule 12]  
RETURN OF INCOME

ITS-2F  
ASSESSMENT YEAR- 2006-07

- This Form may be used only by assessee being resident individual / Hindu undivided family (HUF)
  - (a) not having Income from 'business or profession' or agricultural income or 'capital gains' (except long-term capital gains from transactions on which securities transaction tax paid); or
  - (b) not claiming relief under section 89 in respect of arrears or advance of salary;
  - (c) not owning more than one house property.
 [Please see Instruction No. 2]

<b>ACKNOWLEDGEMENT</b>	
For Office use only	
Receipt No. .....	Date .....
Seal and Signature of Receiving Official	

- Please use block letters only, follow instructions and fill in all relevant schedules.
- Details filled in this return and its schedules have to be first transmitted electronically [Please see instruction No. 22]
- Please do not enclose any statement showing the computation, TDS Certificate, proof of payment of Advance Tax/ Self-Assessment Tax or any other document. If enclosed, same shall be returned by the official receiving the return.
- All documents and other evidences in support of the computation of the Tax payable and Tax Paid should be retained by the Assessee for verification by the Income Tax Authorities, if necessary.

PART-A  
GENERAL

1.	Permanent Account Number (PAN)	<input type="text"/>
2.	Name	<input type="text"/>
3.	Status (If individual write 1, and if HUF write 2)	<input type="checkbox"/>
4.	Date of Birth (in case of an individual) (DD-MM-YYYY)	<input type="text"/> - <input type="text"/> - <input type="text"/>
5.	Address: (Flat No./Door/House No., Premises, Road, Locality/ Village, Town/ District, State/ Union territory, in that order)	<input type="text"/>
6.	Is there any change in Address? (If Yes write 1, and if No write 2)	<input type="checkbox"/>
7.	Telephone: (i) Office <input type="text"/> (ii) Residence <input type="text"/>	
8.	e-mail ID:	<input type="text"/>
9.	Ward/Circle/ Range	<input type="text"/>
10.	If there is change in jurisdiction, state old Ward/ Circle/ Special Range	<input type="text"/>
11.	Whether Original or Revised Return? (If original write 1, and if revised write 2) If revised, Receipt No. and date of filing original return. <input type="text"/> and <input type="text"/> - <input type="text"/> - <input type="text"/>	<input type="checkbox"/>
12.	Is this your first return? (If Yes write 1, and if No write 2)	<input type="checkbox"/>
13.	Whether in the employment of Government? (If Yes write 1, and if No write 2)	<input type="checkbox"/>
14.	Name of the Employer	<input type="text"/>
15.	Address of the Employer	<input type="text"/>
16.	Particulars of Bank Account (Mandatory in Refund cases)	
	(i) Name of the Bank	<input type="text"/>
	(ii) Address of Bank Branch	<input type="text"/>



**VERIFICATION**

I, \_\_\_\_\_ (full name in block letters), son/  
daughter of \_\_\_\_\_ solemnly declare that to the best of my  
knowledge and belief, the information given in the return and the schedules thereto is correct and  
complete and that the amount of total income and other particulars shown therein are truly stated  
and are in accordance with the provisions of the Income-tax Act, 1961, in respect of income  
chargeable to income-tax for the previous year relevant to the assessment year 2006-2007.

Date: .....

Place: .....

-

--

-----

-----

Name and Signature

**Certificate of electronically furnishing the details of the Return (See Instruction No. 22)**

Certified that I have also furnished the details contained in this return and its schedules  
electronically to the designated website vide acknowledgement number -----  
dated -----

----

-----

-----

-----

Name and Signature







### Instructions for filling up FORM 2F

1. These instructions though stated to be non-statutory, may be taken as guidelines for filling the particulars in this Form. In case of any doubt, please refer to relevant provisions of the Income-tax Act, 1961 and the Income-tax Rules, 1962.
2. As provided in rule 12, this Form is applicable in case of a person being an individual or a Hindu Undivided Family, resident in India, where such person during the previous year does not -
  - (i) have income chargeable to income tax under the head "profits and gains of business or profession"; or
  - (ii) have income chargeable to income tax under the head "capital gains" (except long-term capital gains from transactions on which securities transaction tax paid); or
  - (iii) have agriculture income; or
  - (iv) own more than one house property; or
  - (v) claim relief under section 89 when salary, etc., is paid in arrears or in advance.
3. This Form is applicable for assessment year 2006-2007 only.
4. This Form is not to be filled in duplicate. Acknowledgement slip attached with this Form be duly filled. On receiving the Form by the receiving official, the same shall be returned to the assessee as the acknowledgement of having received the return.
5. The acknowledgement is deemed to be the intimation. No intimation is separately given unless there is a demand or refund.
6. In item 5, furnish the details of address only if address is different from the address given in PAN application.
7. In item No. 9, please furnish the name of Ward/ Circle/ range having assessment jurisdiction over your case.
8. In item No. 14 & 15, in case you are in employment with more than one employer during the year, please fill the name and address of the latest employer during the year.
9. In item No. 18, in case of individual, fill the number of persons including minors who are dependent upon you.
10. In item No. 21, please fill the total of column (5) of Schedule-7. In case, the income under the head 'Salaries' has not been computed correctly in Form No. 16, please make the correct computation and fill the same in this item.
11. Fill Schedule-1 as under:-
  - (i) In sub-item (a), furnish the address of the property income/ loss from which is to be included in the total income;
  - (ii) In sub-item (c), in case property is let out, furnish the details of annual rent which is reasonably expected or actual rent received or receivable during the year whichever is higher;
  - (iii) In sub-item (d), furnish the details of tax actually paid during the year levied by the local authorities in respect of the house property under question.
  - (iv) In sub-item (e), fill 'NIL' in case property is occupied by the owner or which can not actually be occupied by the owner by reason of the fact that owing to his employment at any other place, he has to reside at that other place in a building not belonging to him and property has not been let out during the whole or any part of the previous year and no other any benefit has been derived by the owner.
  - (v) In sub-item (g), calculate the amount of interest as under:-
    - (a) In case property is let out during the year, the actual amount of interest paid during the year;
    - (b) In case property is not let out during the year and property was acquired or constructed with capital borrowed before 1<sup>st</sup> April, 1999, the actual amount of interest not exceeding thirty thousand rupees.
    - (c) In case property is not let out during the year and property was acquired or constructed with capital borrowed on or after 1<sup>st</sup> April, 1999, and such acquisition or construction was completed within three years from the end of the financial year in which capital was borrowed, the actual amount of interest not exceeding one lakh fifty thousand rupees.
    - (d) In addition to interest in (a), or (b), or (c) above, you are entitled to deduction to the extent of one-fifth of the interest paid during the period prior to the year in which property was acquired or constructed in five consecutive assessment years starting from the assessment year in which property was acquired or constructed.
  - (vi) In sub-item (h) fill the details in accordance with provisions of section 25A or section 25AA or section 25B in respect of rent of earlier years realised during the year which was not included in total income of earlier years.
  - (vii) Sub-item (k) has to be filled after taking into account provisions of section 71B. Thus, if (i) is  $\leq 0$ , fill (i) in (k). If (i) is positive and  $> (j)$ , fill (k) as  $[(i) - (j)]$ . If (i) is positive and  $\leq (j)$ , fill (k) as Nil.
12. In Schedule-2, fill the details of income like interest income from saving bank accounts or other bank accounts or national savings certificates, bonds, etc., and also dividend income from units which are not exempt from tax. The details may be filled on cash basis unless there is any provision/ requirement to declare them on accrual basis.
13. In item No. 24, furnish the details of income of spouse, minor child, etc., if to be included in your income in accordance with provisions of Chapter V of the Income-tax Act.
14. In Schedule-3, please furnish the details of income like interest, dividend, etc. which is exempt from tax. The details may be filled on cash basis unless there is any provision/ requirement to declare them on accrual basis.
15. In Schedule-4, fill the details of deductions allowable under following sections of Chapter VI-A.
  - (i) Section 80C (Deduction in respect of amount paid or deposited towards life insurance, contribution to Provident Fund set up by the Government, recognised Provident Fund, contribution by the assessee to an approved superannuation fund, subscription to National Savings Certificates, tuition fees, payment/ repayment for purposes of purchase or construction of a residential house and many other investments)(for full list, please refer to section

80C of the Income-tax Act) (Please note that as provided in section 80CCE, aggregate amount of deduction under section 80C, 80CCC and 80CCD shall not exceed one lakh rupees).

- (ii) Section 80CCC (Deduction in respect of contributions to certain pension funds)
- (iii) Section 80CCD (Deduction in respect of contributions to pension scheme of Central Government)
- (iv) Section 80D (Deduction in respect of Medical Insurance Premium)
- (v) Section 80DD (Deduction in respect of maintenance including medical treatment of dependent who is a person with disability)
- (vi) Section 80DDB (Deduction in respect of medical treatment, etc.)
- (vii) Section 80E (Deduction in respect of interest on loan taken for higher education)
- (viii) Section G (Deduction in respect of donations to certain funds, charitable institutions, etc.)
- (ix) Section 80GG (Deduction in respect of rents paid)
- (x) Section 80GGA (Deduction in respect of certain donations for scientific research or rural development)
- (xi) Section 80GGC (Deduction in respect of contributions given by any person to political parties)
- (xii) Section 80QQB (Deduction in respect of royalty income, etc., of authors of certain books other than text books)
- (xiii) Section 80RRB (Deduction in respect of royalty on patents)
- (xiv) Section 80U (Deduction in case of a person with disability)

16. In item No. 28, calculate the tax liability as under:-

(a) In case of HUFs and individuals other than (i) individuals above the age of 65 years, (ii) women.

Income (In Rs.)	Tax Liability (In Rs.)
Upto Rs. 1,00,000	Nil
Between Rs. 1,00,000 - Rs. 1,50,000	10% of income in excess of Rs. 1,00,000
Between Rs. 1,50,000 – Rs. 2,50,000	5,000 + 20% of income in excess of Rs. 1,50,000
Above Rs.2,50,000	25,000 + 30% of income in excess of Rs. 2,50,000

(b) In case of women below the age of 65 years.

Income (In Rs.)	Tax Liability (In Rs.)
Upto Rs. 1,35,000	Nil
Between Rs. 1,35,000 - Rs. 1,50,000	10% of income in excess of Rs. 1,35,000
Between Rs. 1,50,000 – Rs. 2,50,000	1,500 + 20% of income in excess of Rs. 1,50,000
Above Rs.2,50,000	21,500 + 30% of income in excess of Rs. 2,50,000

(c) In case of individuals above the age of 65 years.

Income (In Rs.)	Tax Liability (In Rs.)
Upto Rs. 1,85,000	Nil
Between Rs. 1,85,000 – Rs. 2,50,000	20% of income in excess of Rs. 1,50,000
Above Rs.2,50,000	13,500 + 30% of income in excess of Rs. 2,50,000

17. In item 29, fill the details of surcharge at the rate of ten per cent of item No. 28, if the total income exceeds ten lakh rupees.

18. In item No. 30, calculate the education cess at the rate of two per cent of [item No. (28) + item No. (29)].

19. In item No. 32, fill the details as given in item No. 18 of Form No. 16 and also details of tax deducted at source in respect of other income like interest income. (Schedule-7 and Schedule-8)

20. Schedule-5 – It is optional to furnish the details in this Schedule for assessment year 2006-07. If you opt to furnish these details, please furnish them as under:-

- (i) in sub-item (i)&(ii), please furnish the details of cash and amounts in banks (other than time deposits) as on 1<sup>st</sup> April, 2005 with you and other persons whose income has been included in your income;
- (ii) in sub-item (iii), please furnish the amount of income (other than exempt income and those received in kinds) received during the period from 1<sup>st</sup> April, 2005 to 31<sup>st</sup> March, 2006 by you and other persons whose income has been included in your income;
- (iii) in sub-item (iv), please furnish the details of other receipts, if any, including those by way of exempt income, loans, gifts, encashment of time deposits or any other financial instrument(s) (excluding such part included in item No. (iii) of Schedule-5), return of loans given, maturity of insurance policies, etc., received during the period from 1<sup>st</sup> April, 2005 to 31<sup>st</sup> March, 2006 by you and other persons whose income has been included in your income;
- (iv) in sub-item (vi)(a), please furnish the details of outgoings in relation to which deduction under Chapter VI-A have been claimed. Details of such deductions are required to be filled in schedule-4 to this Form as per item No.16 of these instructions;
- (v) in sub-item (vi)(b), please furnish the details of other investment;
- (vi) in sub-section (vi)(c), please furnish the details of all other outgoings including for household expenses.

21. In Schedule-7&8 if the rows provided therein are not sufficient to fill details from all the TDS certificates, please attach the sheet/ sheets giving the details as required in those schedules.

22. You are encouraged to follow a two-step procedure to file this Return. First, transmit this return and schedules thereto electronically (without digital signature) to web-site <http://www.incometaxindiaefiling.gov.in> and thereafter file a paper Return. The date of such transmission and acknowledgement number given to you electronically by the Income-tax Department for such transmission be filled in this certificate. However, in case you do not transmit the Return electronically, the paper Return must necessarily be filed and will be treated as a valid Return.